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## **Moves Checklist**

We at Move My Stuff (Staffordshire) thought you might like to have a checklist of some of the things you need to deal with when moving. Just tick off when you've dealt with an item or make a note alongside it.

### **2-3 weeks before you move**

- Book your removal service with Move My Stuff (Staffordshire)
- Book your storage if needed
- Inform phone and utilities companies
- Inform Bank, Post Office, DVLA and insurance companies
- Inform Doctor, Dentist, Optician and Vet
- Arrange boxes with Move My Stuff (Staffordshire)
- Arrange to disconnect appliances

### **1 week before you move**

- Cancel bread, milk and newspapers
- Arrange moving details for cars, pets, kids and elderly relatives
- Use up your freezer contents
- Start packing and remember to check outside
- Remember to label all your boxes
- Spring clean

### **1 day before you go**

- Make arrangements for personal/valuable items
- Empty the garage and your bins
- Keep aside essentials for the day
- Final tidy up

### **On the day**

- Check windows and locks
- Check that gas, water and lights are off
- Remember to drop off your keys.